

Requesting Whole Building Aggregate Usage Data

In an effort to promote energy efficiency and identify energy efficiency improvement opportunities for our customers, National Grid is working with the United States Environmental Protection Agency (“EPA”) to make it easier for our customers to use the U.S. EPA’s ENERGY STAR® Portfolio Manager® benchmarking tool. Portfolio Manager is an interactive web-based energy management tool that allows building owners or property managers to track and assess energy and water consumption across an entire portfolio of buildings. Portfolio Manager also allows you to estimate your carbon footprint, assess energy management goals over time, and identify strategic opportunities for savings. National Grid has leveraged EPA’s Portfolio Manager web services to facilitate the transfer of aggregated whole-building energy consumption data directly into customers’ building records in Portfolio Manager.

First Time Users

National Grid has developed a user-friendly two-step process for customers to request whole building aggregate energy usage data that can be used to comply with local benchmarking and other building data requirements.

Step 1: To start the process a building owner or property manager must register their property on the EPA Portfolio Manager site at portfoliomanager.energystar.gov and submit a PROPERTY SHARE request.

Step 2: After you have completed the PROPERTY SHARE procedure on the EPA Portfolio Manager website, you must visit the National Grid website at www.NGrid.com/epm to complete the process and submit your online web registration with National Grid.

Once you have completed the registration process through the EPA Portfolio Manager and the National Grid web sites, your aggregate data will be automatically uploaded to your Portfolio Manager account. Visit the National Grid site at www.NGrid.com/epm for step by step instructions on creating EPA Portfolio Manager account and submitting a National Grid webform.

Returning Customers

On June 2019, National Grid implemented system enhancements to our EPA’s Portfolio Manager web services that help facilitate the transfer of aggregated whole-building energy consumption data directly into customers’ EPA Portfolio Manager account.

The enhancements implemented by National Grid include:

- **Quarterly aggregate data upload process for up to four (4) years**
- **Quicker multiform submission process**
- **Quicker upload turnaround time**
- **New call center & Email support**
- **Revised Web form**

Customers who have submitted data web form requests PRIOR to June 2019 must submit new National Grid webforms to received prior year usage data and quarterly data uploads. Building owners must also maintain their EPA Portfolio Manager web share link with National as active to receive quarterly data uploads. Deactivating EPA portfolio manager property share link will disable the upload process.

Visit the National Grid site at www.ngrid.com/epm to complete the online register process and more information on our new service.

